

**PRE-EMPLOYMENT INQUIRY
AUTHORIZATION and RELEASE**

In connection with my application for employment or volunteer services with the Oakland Office of City Attorney, I understand that investigative background inquiries are to be made on myself including consumer, criminal, driving, and other reports.

These reports will include information as to my character, work habits, discipline, performance record and evaluations, entrance examination and academy scores, and work experience including reasons for termination from previous employers as applicable. Further, I understand that you will be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to driving, credit, criminal, civil, military history and educational background.

I hereby authorize, without reservation, the City of Oakland, and its authorized agents, to gather information regarding, among other things, my criminal, civil, driving, credit, residence and employment background. This would also include any medical records, correspondence, treatment, diagnosis, and findings including x-rays.

I further authorize, without reservations, any individual or agency contacted by the City of Oakland, and its authorized agents, to furnish the above-requested information.

I understand that all requests for information and information supplied are strictly confidential and will not be disclosed to any individual or agency to the City of Oakland or its designee for the purposes of assessing my fitness for employment by the Office of City Attorney.

Print Name _____ SS# _____

Current Address _____

City/State/Zip Code _____

Current Telephone # _____ Date of Birth _____

Position Applied For _____ Date Signed _____

Applicant Signature _____